

FELLOWSHIP SUPERVISOR ANNUAL REPORT

Please use this template to submit your Fellowship Supervisor Annual Report.

Completed report can be submitted electronically from the primary supervisor's email address, as long as both supervisor and candidate have signed undertakings (Section 7 & 8). The supervisor can submit additional comments in the email to which this report is attached.

The Fellowship Supervisor and Candidate Annual Report is due by 31 July each year of supervised training. The report must be typed; handwritten reports will **not** be accepted.

Date of report:

Candidate's name:

Primary supervisor name:

Primary supervisor email address:

Secondary supervisor(s) name:

Fellowship subject:

Training program commencement date:

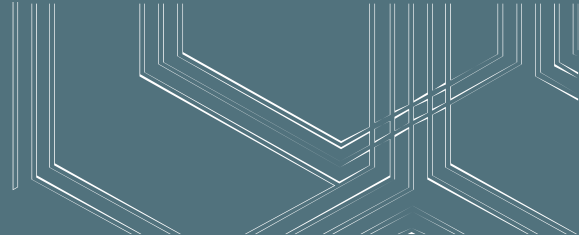
Estimated training completion date:

Name and year of applicable Subject Guidelines:

Proposed Examination date:

SECTION 1 – Activities:

1. Outline, in brief, the activities the candidate has undertaken in the course of a typical week and how these compare to those in the weekly activities table in the agreed Fellowship Training Program. Indicate the extent and nature of contact between the supervisor and the candidate.



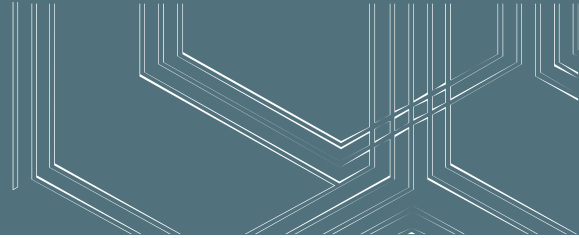
Section 5 – Supervisor comments:

1. As a result of your annual meeting, what advice have you given the candidate?

2. Would you like to comment to the Training and Credentials Committee regarding any aspect of this candidature? If so, please attach comments.

Section 6 – Activity Log Summary (ALS):

An up-to-date, cumulative Activity Log Summary, which complies with the relevant subject guidelines, must accompany this report.



Section 7 – Supervisors’ undertaking:

I/we certify that:

- I/we have met with the candidate to discuss his/her progress which has resulted in the development of this Annual Supervisor Report
- I/we agree that the Activity Log Summary included with this document is a true and accurate representation of the activities in which the candidate has been involved
- *(Only include if applicable)* I/we have viewed and signed the pages of the candidate’s Activity Log

Signed:

Date:

Name of Primary supervisor:

Signed:

Date:

Name of Secondary supervisor:

Section 8 – Candidate’s undertaking:

I certify that:

- I have met with my supervisor to discuss my progress, which has resulted in the development of this supervisor report
- I agree that the Activity Log Summary included with this document is a true and accurate representation of the activities in which I have been involved
- I have completed and submitted the Annual Candidate Report form
- *(Only include if applicable)* I have maintained an Activity Log and will submit for SSC assessment 6–12 months from beginning of supervised training. *(section 2.9 of Fellowship Candidate Handbook)*

Signed:

Date:

Candidate name: