



## **SPONSORSHIP POLICY**

- 1 The College and its Chapters may accept sponsorship from organisations that share its objectives, provided there are clear benefits through doing so for the College, its members or examination candidates.
- 2 The College and its Chapters shall maintain autonomy from the sponsoring organisation at all times.
- 3 The College and its Chapters are able to acknowledge sponsorship by a company but shall not endorse or promote a company or its products.
- 4 Seminar content, College activities and College standards shall not be influenced by commercial issues or commercial considerations.
- 5 Sponsorship agreements may be exclusive for individual specific activities only. Sponsorship agreements shall not be generally exclusive. The College and its Chapters may accept sponsorship from more than one sponsor for an individual activity.
- 6 Sponsorship agreements shall not automatically recur.
- 7 Sponsorship for events or products developed by the College and its Chapters, including acknowledgement of the sponsorship, may be accepted on a case by case basis on prior written approval by:
  - a. The Chapter Treasurer for sponsorship with value up to \$499.
  - b. All members of the Chapter Executive i.e. Chapter Treasurer, Chapter President and Chapter Secretary for sponsorship with value from \$500 to \$999.
  - c. The College President and Treasurer for Sponsorship with value equal to or greater than \$1000. Submissions are to be made on the approved template available from the College office.
  - d. Following approval individual sponsorship agreements with Chapters may be managed by the relevant Chapter according to points 1 – 6 above.
8. A formal sponsorship agreement must be signed by one representative each from the sponsor and the Chapter and a copy of all signed sponsorship agreements must be circulated to the College Office for records.